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RULES AND ORDERS

OF THE

SOCIETY

INSTITUTED AT

LONDON,

FOR THE ENCOURAGEMENT
OF ARTS, MANUFACTURES,
AND COMMERCE.

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RULES

RULES and ORDERS.

SECT. I.

Of the Officers and Manner of their Election.

I. THERE ſhall be one Preſident, twelve Vice-Preſidents, two Chairmen to each of the ſtanding Committees of the Society, a Secretary, an Aſſiſtant Secretary, a Regiſter, and a Collector of the ſubſcription money; which officers ſhall be elected, by ballot, on the twenty-ſecond day of March, annually; unleſs when that day happens on a Sunday, in which caſe, the election to be on the following day; and on that day no other buſineſs of the Society ſhall be tranſacted.

II. In order to this election, the Preſident, one of the Vice-Preſidents, or, in their abſence, ſome other member appointed by the majority, ſhall take the chair at eleven of the clock in the forenoon; two balloting glaſſes marked A. and B. ſhall be placed before the chair, the one for receiving the balloting liſts, marked (A.), and the other for receiving the balloting liſts, marked (B.), and ſtand open for receiving liſts until two of the clock in the afternoon: at which hour the ballot ſhall be cloſed, when three ſcrutineers to each balloting glaſs ſhall be nominated by the Preſident, or preſiding member, to examine the liſts; but, in caſe not more than five members ſhall attend to vote on that day, the Officers of the preceding year ſhall be continued till the next general election.

III.

III. A ſufficient number of printed balloting liſts of all the officers in being, according to the forms annexed (A. B.), ſhall be ready; in which if any member chuſes an alteration, he is to ſtrike his pen acroſs the printed name, or names, of ſuch as he diſapproves, and write on the blank ſide the name or names of ſuch as he would ſubſtitute in their place.

IV. Each member ſhall deliver his liſts folded up to the Preſident, or preſiding member, to put into the glaſſes; and the collector, ſitting on the ſide of the chair, with a liſt of the members before him, ſhall mark the name of each Member ſo delivering in his liſts.

V. When the ballot is cloſed, one of the ſcrutineers ſhall open and read aloud each liſt, and file it, while the other two or more mark the names; and when all the liſts are drawn, the marking ſcrutineers ſhall caſt up and report the ſame to the chair; after which, the Preſident, Vice-Preſident, or preſiding Member, ſhall declare the perſons who have the majority of votes to be the officers reſpectively for the enſuing year.—Such election ſhall likewiſe be declared again at the next meeting of the Society.

VI. If the Preſident, or any of the Vice-Preſidents, ſhall reſign or die, the remaining Vice Preſidents ſhall continue to act and preſide at the meetings of the Society, in the order they are placed in the election liſt, until the next annual meeting for the choice of officers, or ſome other general, or extraordinary general meeting, which the Society ſhall pleaſe to appoint for ſuch particular election.

VII. If any of the offices of Secretary or Aſſiſtant Secretary, Regiſter, or Collector, ſhall become vacant, a perſon ſhall be appointed at the next meeting of the Society, to act in ſuch reſpective office of Secretary, Aſſiſtant Secretary, Regiſter, or Collector, until the next general meeting, or an extraordinary general meeting, which ſhall be appointed for electing a perſon by ballot, to fill

the vacant office for the remaining part of the year.—In caſe the office of Secretary, Aſſiſtant Secretary, Regiſter or Collector, be at any time reſigned, which reſignation ſhall take place on a ſubſequent day; it ſhall be in the power of the Society to proceed to the election of a proper perſon to fill ſuch office on ſuch reſignation taking place, or to nominate one to hold it *pro tempore*, until ſuch office ſhall be filled up.

VIII. At all elections of officers, if the ſuffrages ſhould be equal, the deciſion ſhall be by lots, prepared by the ſcrutineers, and drawn by the Preſident, Vice-Preſident, or preſiding Member.

IX. Notice of the annual, or of any occaſional election of officers, ſhall be publiſhed three different days, in ſuch news-papers as the Society ſhall order, one week at leaſt before the day of election.

X. Notwithſtanding the election of officers is annual, the Society reſerve to themſelves the power of removing either their Secretary, Aſſiſtant Secretary, Regiſter, or Collector, by two general or extraordinary general meetings; in which caſe the ſaid officers ſhall be paid their ſalaries in ſuch proportions as may be then due to them.

XI. Neither the Secretary, Aſſiſtant Secretary, the Regiſter, nor the Collector of the Subſcriptions, ſhall be members of this Society.

XII. No perſon, except he ſhall have been an officer the preceding year, ſhall be admitted as a candidate for any lucrative employment, without having perſonally preſented his petition or memorial to the Society, a fortnight before the day of election; which petition or memorial ſhall be read immediately after the firſt, and again after the ſecond reading of the minutes.

XIII. No officer who receives a ſalary, or ſervant, ſhall be entitled to any premium or bounty whatever from the Society.

XIV. No officer, or ſervant, ſhall preſume, under any pretence whatſoever, to accept of any preſent or gratuity from any candidate for a premium or bounty, or any tradeſman having dealings with the Society, or any perſon coming to ſee the Machines, on account of ſuch premium, bounty, dealing, or inſpection.

XV. No officer, ſervant, or perſon, employed to ſhew the machines in the ſeveral repoſitories, ſhall accept any gratuity from the maker or ſeller of any Machines made after Models or Machines, for which the Society have adjudged any premium or bounty.

XVI. A meſſenger ſhall be choſen or removed at any meeting of the Society; and ſo long as he continues in their ſervice, he ſhall be paid a ſalary of twenty-ſix pounds a year, and have an annual cloathing, at an expence not exceeding ten pounds.

SECT. II.

Duty of the Preſident, Vice Preſidents, and Chairmen.

I. THE duty of the Preſident, Vice-Preſident (in the order they appear in the liſt), or Chairman, is to preſide at all meetings with his hat on, if he pleaſes, to regulate the debates of the Society; to ſtate and put queſtions, both in the affirmative and negative, according to the ſenſe and intention of the meeting, to check irregularities, and keep all perſons in order; to direct ſummonſes for all extraordinary general meetings; and to execute, or ſee to the execution of, all the rules and orders of the Society.

II. The Preſident, or any one of the Vice Preſidents, ſhall ſign receipts for the ſubſcription money; and any two or more of them are impowered to draw upon the Bank for ſuch ſums of money as the Society ſhall direct.

SECT.

SECT. III.

Buſineſs of the Secretary.

I. HE ſhall attend all meetings and committees of the Society: he ſhall take down all minutes, and produce them, fairly written, at the next enſuing meetings. He ſhall read all letters, and other papers, ſent or communicated to the Society, and tranſlate them into Engliſh, if they ſhould be in any other language. He ſhall prepare all anſwers, when ordered by the Society, in ſuch language as ſhall be directed, and lay the ſame before the Committee of Correſpondence for their examination, unleſs the Society ſhall judge an immediate anſwer neceſſary. He ſhall prepare an annual hiſtorical regiſter of the tranſactions of the Society, beginning every year from Midſummer-day, and ending that day twelve-month. This regiſter ſhall contain an account of all premiums beſtowed, with the names of the perſons who have received them, digeſted under proper heads; what premiums the Society have engaged for the next and ſucceeding years; the number of members, with the amount of their Subſcriptions, and money in Bank, as they ſtood on Midſummer-day; and what have been the expences in officers, ſervants, apartments, and workmens and tradeſmens bills of all ſorts. He ſhall prepare all liſts of premiums, liſts of members, advertiſements, and other publications ordered by the Society; and take care that the ſame be properly and correctly printed: and his name, or that of the Aſſiſtant Secretary, as by order of the Society, ſhall be ſigned to all publications. He ſhall make proper indexes to all the books of the Society. He ſhall viſit manufactories, or apply to manufacturers for information, when required by the Society; and he ſhall, as much as poſſible, endeavour to make himſelf acquainted with the nature and circumſtances of the ſeveral arts and manufactures of this and other countries. And in conſideration of his conſtant attendance, abilities, and diligence, he ſhall be paid a ſalary of one hundred and fifty pounds a year.

SECT. IV.

Buſineſs of the Aſſiſtant Secretary.

THE Aſſiſtant Secretary ſhall attend at all meetings of the Society. He ſhall likewiſe attend committees, when particularly ordered. He ſhall tranſcribe fair, and examine with the originals, all the proceedings of the Society's meetings and committees, in the following books reſpectively, viz. Society's Minute Book—Committee Minute Book—Memorandum Books—Copy Book of letters received by the Society and not ſet aſide—Book of Rules and Orders—and Reward Book—And ſhall paſte all letters and papers in the Guard Book, when ſo ordered.—All the books and papers of the Society ſhall be kept at their office for the inſpection of the Members; and the Secretary, Aſſiſtant Secretary, and Regiſter, ſhall each of them have a key to the preſſes: moreover, all papers ſhall be copied in the ſame office, that they may be at hand when wanted.—He ſhall tranſcribe all letters that have been prepared by the Secretary, and approved by the Society. As a ſatisfaction for ſuch ſervices, he ſhall be paid a ſalary of fifty pounds a year.

II. Any Member, having obtained leave to take copies of the proceedings or papers of the Society, ſhall pay to the Aſſiſtant Secretary, for writing the ſame, after the rate of two-pence for every hundred words.

SECT. V.

Buſineſs of the Regiſter.

I. THE Regiſter ſhall have an apartment in the houſe of the Society, that he may be ready on the ſpot to receive meſſages, letters, and all matters brought to the Society; to anſwer all enquiries; and deliver plans, liſts, &c. to ſuch members as ſhall come or ſend for them, of which he ſhall take care to have a ſufficient number. He ſhall have

have the cuſtody and care of all the furniture, books, ſuch papers as the Society ſhall think proper, and other effects whatever, belonging to the Society. He ſhall have the direction of all the inferior ſervants. He ſhall receive and have charge of all the matters ſent to the Society by candidates for premiums, and ſhall enter them properly, at the time when delivered, in a book for that purpoſe. He ſhall keep a fair inventory of all the goods and effects of the Society, to be always ready when called for. He ſhall keep an account of all ſtationary ware, printed books, coals, candles, and all other particulars ſent in by tradeſmen for the uſe of the Society, in a day-book for that purpoſe; and ſhall enter the ſame fairly, under their ſeveral heads, in another book, to be laid every month before the committee of accompts, as a check on tradeſmens bills. He ſhall attend all meetings and committees of the Society, and inform them of all matters, under his department, neceſſary for them to know. For all which ſervices he ſhall be paid a ſalary of fifty pounds a year; and fifty pounds to pay the ſervants, for cleaning the rooms and furniture, and the boys that attend the meetings of the Society and committees, and other incidental charges to which he is liable.

SECT. VI.

Buſineſs of the Collector.

THE Collector ſhall give ſuch ſecurity as the Society ſhall require, for the truſt repoſed in him. He ſhall collect the ſubſcription-money from the members as it becomes due, paying all he collects, over and above the ſum of one hundred pounds, into the Bank of England; which ſum of one hundred pounds he may reſerve in his hands to defray the current expences of the Society. He ſhall attend all Committees of Accompts; and at every meeting of the Society he ſhall lay before them the Bank-book, with an account of what money he has received, paid into the

Bank, or remains in his hands. He ſhall keep the caſh accompt of the Society, and draw out exact liſts of the members, with the ſums contributed by each, and arrears due. He ſhall deliver to the chairmen of the committee of accompts, on the laſt day of January, in every year, an account of the members who have paid in the preceding year, as likewiſe how many were elected, declined, or remain in arrear in that year. For all which ſervices he ſhall be allowed one ſhilling in the pound, on all ſuch contributions, but not on legacies and particular donations.

And whereas a Collector, with whoſe conduct the Society may be well ſatisfied, may happen to be unavoidably prevented, through ſickneſs or accident, from performing his duty, at a time when it may be prejudicial to the Society to have the collection delayed; or a Collector may have given ſuch cauſe of diſſatisfaction as to render his ſuſpenſion expedient, and the time requiſite for a proper examination into his conduct, before he may be either reſtored or juſtly removed, may occaſion a prejudicial delay in the collection; the Society, to obviate theſe inconveniences, reſerve to themſelves the power of ſuſpending in the latter caſe, a Collector at any ordinary meeting when twenty members at the leaſt are preſent; and, upon confirmation of ſuch ſuſpenſion, of appointing, in either of the ſaid caſes, a temporary Collector, which appointment ſhall not require confirmation.

SECT. VII.

Meetings of the Society.

I. THERE ſhall be four general meetings every year, in the great room of the Society, at ſix of the clock in the evening preciſely; viz. on the third Wedneſday in April, the ſecond Wedneſday in May, the ſecond Wedneſday in November, and the ſecond Wedneſday in December. At which meetings, or at any extraordinary general meetings only, if fifteen members at leaſt are preſent, rules and orders for the government of the Society

Society may be made and altered; and ſuch rules, orders, and alterations, being approved at the next ſucceeding general or extraordinary general meeting, ſhall be valid and binding.

II. An extraordinary general meeting may be called, if twenty members, at the leaſt, are preſent; and the majority ſhall deſire ſuch extraordinary general meeting; which extraordinary general meeting ſhall be advertiſed three days ſucceſſively in two of the daily papers: and, if twenty members are preſent, they may proceed to buſineſs.

III. No propoſition ſhall be offered to the Society, as matter of new rule and order, or which ſhall contain in it an alteration, or amendment, of any eſtabliſhed rule and order, unleſs delivered in by a member, ten days before a general meeting of the Society, to the Secretary, who ſhall immediately cauſe copies to be made of it, and to be hung up in the Society and Committee Rooms. At the next general meeting, the Secretary ſhall, immediately after reading the minutes of the preceding meeting, read all ſuch propoſitions once over, according to the order they have been delivered; which propoſitions ſhall be read a ſecond time, with a proper pauſe after each; and, if any of thoſe propoſitions be moved and ſeconded, it ſhall then be taken into conſideration.

IV. The ordinary meetings of the Society ſhall be held on Wedneſday, in every week, at ſix of the clock in the evening, preciſely, from the fourth Wedneſday in October, to the firſt Wedneſday in June; and from the firſt Wedneſday in June, to the fourth Wedneſday in October, there ſhall be no meeting of the Society, unleſs called by the Preſident, or two Vice-Preſidents, on extraordinary occaſions; and proper notice given thereof in the daily papers: and, if at ſuch ordinary meetings there ſhould be preſent eleven or more members, they may proceed on buſineſs; but, in caſe there ſhould not be eleven members preſent at ſeven o'clock, they may proceed on buſineſs with nine members only. And the ſaid meetings ſhall have power to appoint ſuch committees as they think neceſſary.

V. An

V. An extraordinary meeting, for the doing of common buſineſs only, may be at any time ordered by the Society in the ſame method as an extraordinary general meeting.

SECT. VIII.

Order of the Proceedings of the Society.

I. THE book of Rules and Orders, liſt of premiums and of members, ſhall lie upon the table before the Preſident, or preſiding member, at all meetings; and before the chairman at all committees.

II. Each member is at liberty, before the Preſident, Vice-Preſident, or preſiding member, takes the chair, to deliver to the Secretary, in writing, the names of not more than two perſons whom he deſires to be admitted auditors at that meeting; which names the Secretary ſhall enter in a liſt, together with the name of the propoſer. The liſt ſhall be read as ſoon as the chair is taken, and, if not objected to, the Regiſter ſhall carry the ſame to the Committee Room, and there call over the ſeveral names, when the perſons allowed to be preſent may enter the great room, and ſeat themſelves among the members, but ſhall not be permitted to debate or vote.

III. Perſons, deſirous of being admitted auditors, are to remain in the Committee Room, until their names are called over by the Regiſter.

IV. No perſon to be admitted an auditor at any meeting of the Society, unleſs introduced by a member; nor ſhall any member propoſe an auditor to be admitted after the chair is taken.

V. No auditor is to be admitted at the meetings of the Society but thoſe who ſhall have obtained leave of the Society, or members of the Societies of the ſame kind in Scotland and Ireland.

VI.

VI. No member, whoſe ſubſcription ſhall be beyond the current year, in arrear, ſhall be at liberty to propoſe an auditor to be preſent at any meeting of the Society; and the collector is directed to attend to this circumſtance.

VII. At all meetings, buſineſs ſhall begin at ſix o'clock in the evening, with reading the minutes of the preceding meeting; but no part of ſuch minutes ſhall be diſcuſſed till the whole has been read through.

VIII. Candidates ſhall be balloted for; and, during the ballot, the buſineſs of the evening ſhall be proceeded on.

IX. The minutes ſhall be read a ſecond time; and no other matter ſhall be propoſed till the ſaid minutes have been diſcuſſed, article by article: and all parts of the minutes, which are not objected to at the ſecond reading, ſhall ſtand confirmed.

X. The Preſident, after the firſt, and alſo after the ſecond reading of the minutes, is to declare, that no perſon is a member, unleſs his firſt ſubſcription has been paid. And no perſon ſhall be entitled to be preſent at any meeting or committee, whoſe ſubſcription ſhall be at any time for two full years in arrear.

XI. Reports from committees ſhall be made; and the adjournment of thoſe committees, which have not finiſhed the buſineſs referred to them, ſhall be declared to the Society.

XII. The report from the committee of accompts is to be made between the firſt and ſecond reading of the minutes, the next Wedneſday ſucceeding the audit.

XIII. New matter to be conſidered.

XIV. The Preſident, or preſiding member, ſhall then read over to the Society the Subjects the committees are to diſcuſs the following days.

XV. Letters to be read.

XVI. No queſtion ſhall be put on any motion, unleſs the motion be ſeconded.

XVII. No motion ſhall be permitted, for the repealing any confirmed reſolution of the Society, till ſuch reſolution has been in force three months; nor ſhall any motion that has been rejected be made again, till after three months from the time of its rejection.

XVIII. No new propoſition ſhall be entered upon after ten of the clock at night.

XIX. No member, on any pretence whatſoever, ſhall be at liberty to move, that he may have leave to make a motion after ten of the clock.

XX. No premium ſhall be offered to the public, until it has been approved of by a committee, and agreed to by the Society, at two meetings; and no premium or bounty ſhall be given to any candidate, unleſs the Society, at two meetings, ſhall be ſatisfied that ſuch candidate does really deſerve the ſame.

XXI. No pecuniary or other reward ſhall be given to any candidate for a premium or bounty, for his trouble or attendance on any committee, to whom ſuch matter ſhall be referred by the Society, for their conſideration, unleſs by order of the Society.

XXII. No propoſition ſhall be carried into execution till it is approved and confirmed by the Society at two ſubſequent meetings; but, if a negative be put upon an affirmative propoſition, or if a negative propoſition be agreed to, ſuch deciſions ſhall not require confirmation.

XXIII. If, at the ſecond reading of a propoſition, any alteration ſhall be made by way of amendment, ſuch alteration ſhall not want the confirmation of another meeting, unleſs

unleſs the Society ſhall increaſe a premium, bounty, or any other expenſe; in which caſe it ſhall require the confirmation of another meeting.

XXIV. No member ſhall be permitted to be on the area or ſpace between the tables, while the Society is proceeding on buſineſs; nor ſhall any member ſtand up within the ſeats, unleſs it be to ſpeak, or to go from, or return to his place therein.

XXV. When any member ſpeaks, he ſhall ſtand up and addreſs himſelf to the chair, and the reſt ſhall remain ſilent.

XXVI. When two or more offer to ſpeak together, the Preſident, or preſiding member, ſhall determine who ſhall ſpeak firſt.

XXVII. At all meetings of the Society, no member ſhall ſpeak more than once on one and the ſame queſtion, unleſs called upon from the chair to explain himſelf; excepting only the original propoſer of any new motion, who ſhall be allowed the privilege of replying once on ſuch occaſion.

XXVIII. The member that ſpeaks to order ſhall be firſt heard.

XXIX. When a matter is in debate, if any member ſpeaks to new buſineſs, the Preſident or preſiding member ſhall interrupt him.

XXX. When, on any queſtion, an equal number of hands appear to be held up for and againſt the ſame, the Preſident, or preſiding member, ſhall appoint two members to count and report the numbers to the chair.

XXXI. In all meetings and committees, the Preſident, or preſiding member, ſhall only vote when the ſuffrages are equal.

XXXII. The opinion of the Society ſhall be taken by ballot, inſtead of hands held up, if deſired by five members.

XXXIII. A diviſion ſhall not be granted, but upon the requeſt of ſix members.

XXXIV. No new matter, either reſpecting the government of the Society, or the meaſures for the improvement of arts, manufactures, and commerce, ſhall be received, unleſs it be laid before the Society in writing.

XXXV. At every meeting of the Society, all the reſolutions of ſuch meeting ſhall be taken down at large, and read aloud by the Aſſiſtant Secretary immediately after they have been reſpectively agreed to.

XXXVI. No meeting ſhall be adjourned until the majority of the members preſent, upon the queſtion being put and ſeconded, ſhall agree thereto; nor ſhall the queſtion be put until the names of the candidates propoſed at ſuch meeting have been read.

SECT. IX.

Order of Proceedings at a general or an extraordinary general Meeting.

I. THE minutes of the preceding ordinary meeting ſhall be read.

II. The Preſident, or preſiding member, ſhall then declare the meeting to be a general or an extraordinary general meeting.

III. The minutes of the preceding general meeting ſhall be read the firſt time: and, after a ſhort pauſe, ſhall be read a ſecond time; when ſuch parts as are not objected to ſhall ſtand confirmed.

IV.

IV. New matter relative to ſuch meetings only may be propoſed and diſcuſſed,

V. If after a proper pauſe no new matter is propoſed, then the general or extraordinary general meetings ſhall be adjourned to the next general meeting in order; after which the uſual buſineſs to go on.

SECT. X.

Election of Members.

I. NO perſon is to be propoſed for a member, unleſs recommended by three members; and the name, place of abode, and addition of the perſon recommended, ſhall be delivered in, ſigned by the propoſers, which ſhall be read by the Secretary, who ſhall inſert the name in a liſt of candidates, to be hung up in the Society and committee rooms, until the next meeting of the Society, at which ſuch perſons ſhall be balloted for, provided there be ſeven days between the meetings; the names of the propoſers, together with the name and addition of the perſon to be balloted for, ſhall be put upon the ticket, placed on the box, during the time of ſuch ballot. The Regiſter having a ſufficient Number of Balls, ſhall give one to each of the preſent balloting Members; and if two thirds of the members then voting ſhall ballot in his favour, he ſhall be deemed a perpetual member, upon payment of twenty guineas at one payment; or a ſubſcribing member, upon payment of any ſum, not leſs than two guineas annually, (B B.) Peers of the realm, and lords of parliament, deſirous of becoming members of this Society, ſhall, on their being propoſed at any meeting of the Society, be immediately ballotted for.

II. In election of members, a ſecond ballot ſhall be granted, if immediately demanded.

III. Foreigners, or perſons who do not reſide in Great Britain, may be elected by ballot correſponding members of this Society, without being ſubject to any annual payment; and ſhall be admitted to the meetings and committees of the Society during their reſidence here, provided ſuch reſidence does not exceed three months at one time; but ſhall not be permitted to vote.

IV. On election of any perſon to be a correſponding member of this Society, a letter ſhall be written by the Secretary, acquainting him therewith; and the Secretary, in ſuch letter, ſhall incloſe him an exact copy of the ſtanding rule and order, "That no member of this Society ſhall "hereafter be a candidate for, or entitled to receive, any "premium, bounty or reward, except the honorary medals "of the Society;" and alſo, that the Society requeſt their correſponding members, as often as ſhall be convenient, to favour them with accounts of ſuch uſeful diſcoveries, or improvements, in any of the polite or œconomical arts, as may come to their knowledge.

V. Every perſon, upon his election, is to pay his ſubſcription money; or one of the members is at liberty to make the depoſite in his name, in caſe of abſence.

VI. Every member ſhall pay his ſubſcription money in arrear within one month after he has been applied to by letter from the Collector for that purpoſe, according to the copy annexed (C); and no perſon ſhall be entitled to debate, or vote, at any meeting or committee, until his ſubſcription for the current year, and all arrears, are paid; and no perſon ſhall be entitled to be preſent at any meeting, or committee, whoſe ſubſcription ſhall be at any time for two full years in arrear: yet as ſeveral, who have declined continuing their ſubſcriptions for a time, may be again deſirous of becoming members, but by the foregoing rule and order ſeem to be precluded, until their arrears ſhall be diſcharged; it is hereby ordered, that any ſuch perſon ſhall be capable of being re-elected a member of the Society, in the ſame manner, and on the ſame terms, as if he had never been a member before.

VII. When any perſon is elected a member, the Aſſiſtant Secretary ſhall immediately inform him thereof by a letter (D); and the Collector ſhall wait upon him if in town, and carry a printed book of rules and orders, and the liſt of premiums.

VIII. The names of ſuch perſons as have not paid their firſt ſubſcription money, are to be omitted in the liſt of members.

IX. All money that ſhall be received from perſons becoming perpetual members, ſhall be veſted in a particular fund.

SECT. XI.

Of Committees.

I. THE ſtanding Committees for the year ſhall be declared, and the members thereof ſhall be named by the Society, at eight o'clock on the firſt Wedneſday in March, and a general committee of election, to which the chairmen and members of the ſeveral committees ſhall be eſpecially ſummoned, ſhall meet on the Friday next enſuing, to take into their conſideration the chooſing two chairmen to each of the ſeveral committees for the following year, and report their names to the Society on the ſecond Wedneſday in March, as proper perſons to ſerve as chairmen in the reſpective committees, under the titles of which they ſhall be ſeverally inſerted as follows:

Committee of Accompts.
Correſpondence and Papers.
Agriculture.
Manufactures.
Mechanicks.
Chemiſtry, dying, and mineralogy.
Britiſh colonies and trade.
Miſcellaneous matters.
Polite and liberal arts.

And

And that they report and recommend them as ſuch to the Society, to be elected at their annual election of officers, to be holden on the twenty-ſecond day of the ſame month.

II. Ten Committee minute-books are to be kept; one for each of the above mentioned committees.

III. Two chairmen ſhall be elected, by ballot, for the committee of accompts, committee for miſcellaneous matters, committee of correſpondence and papers, and each claſs of the committee of premiums, ſeverally; who ſhall preſide for that year, when preſent, in the order they are named; and, in caſe neither of the ſaid chairmen ſhould be preſent at their reſpective committees, any other member ſhall be appointed, by the committee, chairman for the occaſion.

IV. Committees ſhall not take up any matter, unleſs referred to them by the Society.

V. All committees ſhall be ſummoned, and the matters referred to them ſhall be ſpecified in the reſpective ſummonſes.

VI. All committees ſhall have power to adjourn themſelves as they think fit; and, notwithſtanding particular gentlemen are named for each committee, every member is of every committee.

VII. If a member ſhall ſignify to the Secretary his intention to attend any committee, he ſhall be ſummoned to it; and the Secretary ſhall be directed to ſummon ſuch other members as the chairman apprehends moſt converſant in the buſineſs to come before them; which buſineſs alſo ſhall be declared in the ſummons: and three members ſhall conſtitute a committee.

VIII. In order that every member may be the better informed of the times of the meetings of the ſeveral committees,

mittees, in general cases they are fixed in the following manner:

Committees of correſpondence and agriculture, on Monday.
Colonies and trade, and manufactures, on Tueſday.
Mechanicks, on Thurſday.
Polite Arts, on Friday.
Chemiſtry, on Saturday.
Accompts, in the firſt week in every month.

IX. It is the duty of a chairman to obſerve, that no queſtion be put in a committee, unleſs three members are preſent; and, before an adjournment of ſuch committee, or report concluded, that the minutes be read, and ſigned by the chairman, who ſhall certify, that three members at leaſt were preſent. And the chairman is requeſted to attend the reports of the committee in which he preſided when ſuch reports are made to the Society.

X. The chairman ſhall take care that regular meetings of the committee be appointed, and ſhall make their reports perfect, and without blanks, at the next meeting of the Society; but, in caſe, upon appointment of a committee, a ſufficient number do not attend, the chairman is required to appoint another day, and ſhall direct the Secretary to ſummon the committee on a future day, at a diſtance of not leſs than three days incluſive.

XI. There ſhall be conſtantly hung up in the Society's room and committee-room, a liſt of all committees, ſpecifying the buſineſs they are to conſider, and the days they are appointed to meet.

XII. All reports from the different committees ſhall be made to the Society in ſucceſſion, according to their reſpective dates, unleſs when ordered otherwiſe by the Society.

XIII. A report from a committee, except in the caſe of a bounty, ſhall not be recommitted, but by a majority of two thirds.

XIV.

XIV. All references to the ſeveral committees ſhall be entered in the reſpective committee-books, in one liſt, at the beginning of ſuch books, in order that the ſubjects of them may be regularly taken up.

XV. Liſts of reports that are ready to be made, or ſtanding for confirmation, with their dates, ſhall always be hung up in the great room.

XVI. Every committee ſhall direct the Secretary to write to one or more of the perſons ſubſcribing any certificate in claim of a premium in Great Britain, or to ſuch other perſon as the committee may think proper, for a further information of the truth of ſuch certificate, and ſhall wait for an anſwer as to the reality of their having ſigned the ſame, before the adjudication of ſuch premium.

XVII. The Secretary ſhall read the whole of the eleventh Section of the book of the rules and orders, at the time when the ſtanding committees are appointed to be declared in the Society, and alſo at the opening of the buſineſs in the general committee of election, ordered to be holden on the Friday following annually.

SECT. XII.

Of Rewards.

I. THE chief objects of the attention and encouragement of the Society, in the application of their rewards, are ingenuity in the ſeveral branches of the polite and liberal arts; uſeful inventions, diſcoveries or improvements in agriculture, manufactures, mechanicks and chemiſtry; or the laying open any ſuch to the publick; and, in general, all ſuch uſeful inventions, diſcoveries, or improvements, as may appear to have a tendency to the advantage of trade and commerce.

II. When any propoſal is made for a premium or reward, and the motion made and ſeconded, it ſhall be delivered to the chair in writing, and the ſame ſhall be read twice.

III. No motion ſhall be made for the diſpenſing with any condition of a premium as offered in the advertiſement, on any pretence whatever.

IV. No motion ſhall be admitted to be made for the lending any of the machines of the Society, on any pretence whatever.

V. The Society reſerve to themſelves the power of giving, in all caſes, ſuch part only of any premium as the performance ſhall be judged to deſerve, or reſerving the whole, if there be no merit.

VI. No premium ſhall be propoſed after the third Wedneſday in March; and no report from a committee for continuing an old, or eſtabliſhing a new premium, ſhall be read in the Society after the ſecond Wedneſday in April; on or before which day, all premiums ſhall be confirmed, and finally concluded on.

VII. No member of this Society ſhall be a candidate for, or intitled to receive, any premium, bounty or reward whatſoever, except only the honorary medal of the Society.

VIII. No member, who is a candidate for the honorary premium, or medal, of this Society, ſhall be of the committee to which ſuch matter may be referred; or ever preſent at their ſittings while the ſubject is under conſideration, unleſs called in to anſwer ſuch queſtion as the committee may propoſe: nor ſhall any ſuch candidate be preſent in the Society when the matter is before them, whether in debate, or for determination, unleſs called in. Which rules all members, being ſuch candidates, are ſtrictly to obſerve, under penalty of forfeiting their title to ſuch medal, notwithſtanding any determination of the Society in their favour.

IX. If any member ſhall be afterwards found to have tranſgreſſed the rules mentioned in the preceding reſolutions, by the means of a borrowed or fictitious name, ſuch member ſhall be expelled the Society.

X. No member, who is the father or maſter of a candidate for a premium, bounty, or reward, nor any perſon any wiſe lucratively intereſted in ſuch an event, ſhall be of the committee to which ſuch matter is referred; nor preſent in the Society when it is under conſideration, unleſs called in, under penalty of excluding ſuch child, ſcholar, apprentice, or ſervant, from all title to any ſuch premium, bounty, or reward, notwithſtanding a determination of the Society in their favour.

XI. A candidate for a premium, or perſon applying for a bounty, being detected in any diſingenuous methods to impoſe on the Society, ſhall forfeit any ſuch premium or bounty, and be deemed incapable of obtaining any for the future.

XII. No candidate ſhall be preſent at any meetings of the Society or committees, or admitted at the Society's rooms, after they have delivered in their claims, till ſuch claims are adjudged, unleſs ſummoned by the committee, under forfeiture of the premium, or bounty, for which they are candidates.

XIII. No machine, or model of a machine, ſhall be admitted to claim a premium, unleſs the whole, and every part thereof, ſhall be delivered into the Society's office at or before the time appointed by the Society. And, if any candidate ſhall ſecretly make addition to, or alteration in his machine or model, otherwiſe than by repairing and putting the ſeveral parts together, after it is lodged with the Society, he ſhall, on diſcovery, be deemed incapable of receiving any premium.

XIV. The Society ſhall, whenever they think proper, deſire the aſſiſtance of ſuch gentlemen, manufacturers, or others, though not members of it, as ſhall be deemed beſt able

able to judge of, and diſcover, the truth and value of any matter or thing for which a premium has been claimed.

XV. No medal, or ſum of money, ſhall be given as a bounty, or reward, for any thing not mentioned in the liſt of premiums, at any time, unleſs fifteen members are preſent; and the majority, to beſtow ſuch medal or ſum of money, ſhall conſiſt of two thirds, at leaſt, of the members then preſent; the ſame to be confirmed by ballot.

XVI. If a claim for a premium ſhall be rejected by the Society, no motion ſhall be made for giving to the candidate, in lieu of ſuch premium, any bounty of equal honour or value with the premium offered.

XVII. All new rules and orders, once paſſed, are to be hung up in the Society's room till they are confirmed, with the date when paſſed the firſt time, and when to be confirmed.

XVIII. All new rules and orders ſhall be ſigned by the Preſident, or a Vice Preſident, and underſigned by the Secretary, and hung up in the Society-room and Committee-room, for the information of the members, till ſuch time as they are inſerted in their proper places in the ſubſequent printed book of rules and orders.

XIX. No perſon ſhall receive any premium, or bounty, from the Society, for any matter for which he has obtained or propoſes to obtain a patent.

SECT. XIII.

Reſolutions.

THAT all models of machines, which obtain premiums or bounties, for the future, be the property of the Society.

II In the liſt of the members, after the name of each member, his addition and place of abode are to be inſerted.

III. With the liſt of premiums, an account of all the medals, premiums, and bounties, which have been given by the Society the preceding year, to whom, and for what purpoſes, ſhall be printed annually.

IV. The committee of correſpondence are at liberty, from time to time, to refer ſuch letters as they eſteem proper to the reſpective committees, without reporting them to the Society, in order to be referred to ſuch committee, except ſuch as propoſe the granting any new premium or bounty.

V. All the books of the proceedings, correſpondence, &c. of the Society, ſhall be kept in the Society's office, to be inſpected by members at any reaſonable hour; the regiſter having, for that end, a key to the preſſes.

VI. Members wiſhing to obtain copies of papers belonging to the Society, ſhall give a liſt of ſuch papers as they want, which liſts ſhall be read by the Secretary.

VII. All the written accounts, for which any premium is offered and given, or for which the Society have given a bounty, ſhall be publiſhed; ſuch accounts being firſt referred to a committee to prepare them for publication.

VIII. That the Society do not, under the notion of varniſhing, touching, or on any account whatever, ſuffer

any painter, except Mr. Barry, to meddle with the ſeries of pictures in the great room.

IX. No perſon ſhall be permitted to make any ſketches, finiſhed drawings, or paintings, from any of the ſeries of pictures in the Society's great room, painted by Mr. Barry, either in part or the whole. And the officers of the Society are ordered, and ſtrictly enjoined, to prevent all attempts of the kind whenever they may diſcover them to be made either by members or ſtrangers.

X. No perſon ſhall be permitted to make any ſketches, finiſhed drawings, or paintings, from any ſtatues, busts, caſts, drawings, prints or pictures, in the Society's poſſeſſion, without leave being firſt obtained from the Society.

N. B. In caſe any perſon ſhall be inclinable to leave a ſum of money to this Society by will, the following form is offered for that purpoſe:

ITEM, I give and bequeath unto A. B. and C. D. the ſum of
upon condition, and to the intent, that they, or one of them, do pay the ſame to the Collector, for the time being, of a Society in London, who now call themſelves *The Society for the Encouragement of Arts, Manufactures, and Commerce*; which ſaid ſum of
I will and deſire may be paid out of my perſonal eſtate, and applied towards carrying on the laudable deſigns of the ſaid Society.

(A)

BALLOTING LIST.

PRESENT OFFICERS.

PRESIDENT.	PRESIDENT.
Robert, Lord Romney, LL. D. F. R. S.	
VICE-PRESIDENTS.	VICE-PRESIDENTS.
Charles, Duke of Richmond, &c. F. R. S.	
Hugh, Duke of Northumberland, F. R. S.	
George, Duke of Montagu, F. R. S.	
Jacob, P. Earl of Radnor.	
G. Auguſtus Lord Heathfield,	
Honourable Charles Marſham, F. R. S.	
Edward Hooper, Eſq; F. R. S.	
Owen Saluſbury Brereton, Eſq; F. R. and A. S.	
Sir Herbert Mackworth, Bart. F. R. S.	
James Daviſon, Eſq;	
Sir William Dolben, Bart.	
Sir Watkin Lewes, Knt.	
SECRETARY, Mr. Samuel More.	SECRETARY.
ASSISTANT SECRETARY, Mr. John Samuel.	ASSISTANT SECRETARY.
REGISTER and TEMPORARY COLLECTOR, Mr. George Cockings.	REGISTER. COLLECTOR.

[30]

Papers referred to.

(B) BALLOTING LIST.

PRESENT CHAIRMEN.

Committee of Accompts.	Committee of Accompts.
Correſpondence and Papers.	Correſpondence and Papers.
Polite Arts.	Polite Arts.
Agriculture.	Agriculture.
Manufactures.	Manufactures.
Mechanicks.	Mechanicks.
Chemiſtry.	Chemiſtry.
Colonies and Trade.	Colonies and Trade.
Miſcellaneous Matters.	Miſcellaneous Matters.

(BB)

N°. 178

REceived of
the ſum of being his
contribution to the *Society for the Encouragement of Arts, Manufactures and Commerce*, for one year, from

£. VICE PRESIDENT.

N°. 178

REceived of
the ſum of being his
full contribution to the *Society for the Encouragement of Arts, Manufactures and Commerce.*

£. VICE PRESIDENT.

SIR, (C)

I Am directed to inform you, That your annual ſubſcription of has been in arrear ſince the day of and as it is of conſequence for the Society to know what ſums of money they can beſtow in premiums, you are requeſted to order the payment of it.

By Order of the Society,

COLLECTOR.

(D)

THIS waits on you to inform you, that on the day of you was elected a member of the *Society for the Encouragement of Arts, Manufactures and Commerce.*

By order of the Society,

ASSISTANT SECRETARY.